

AIR QUALITY SUBCOMMITTEE CHARTER

Formation of an Air Quality Subcommittee to give recommendations to the Environmental Coordinating Committee on local and regional air quality issues, initiatives and program opportunity/requirements in support of the regional air quality planning efforts and the County Executive's February 12, 2003 "Declaration on Air Quality Leadership" statement.

Objective

The Objective of the Air Quality Subcommittee is to recommend to the ECC potential County actions to improve air quality through the development of a draft Countywide Air Quality Management Plan. The Plan will be developed to support regional air quality planning efforts and the County Executive's February 12, 2003 "Declaration on Air Quality Leadership" statement. The Subcommittee's work will include, at a minimum, the following:

1. As part of the draft Countywide Air Quality Management Plan development of a draft Public Education Plan to include an Ozone Action Day Notification Process. The Public Education Plan and Ozone Action Day Notification Process will be coordinated with regional education/notification efforts and focus on County employees, residents, and participating agencies;
2. Review of air quality-related goals, objectives, and policies and the manner in which they are implemented in the Comprehensive Plan to determine whether modifications would be appropriate;
3. Identification and review of air quality-related regulations and codes to determine whether modifications would be appropriate;
4. Review of air quality-related strategies and practices to determine whether modifications would be appropriate; and
5. Participation by appropriate Subcommittee members in discussions that have already begun among the Planning Commission's Environment Committee, the Environmental Quality Advisory Council, and the Transportation Advisory Commission regarding linkages among land use planning, transportation planning, and air quality.

Specific tasks will include the following:

1. **Developing** a work program for the approval of the Environmental Coordinating Committee, with time lines and responsibilities. It is anticipated that the work program will be presented to the ECC no later than the July 2003 meeting.

2. **Identifying** and defining issues or questions to be addressed relevant to the County Executive's "Declaration on Air Quality Leadership," Comprehensive Plan goals, objectives, and policies, and regional air quality planning efforts.
3. **Reviewing and assessing** current practices, policies, strategies, and regulations as they relate to the issues identified in task #2 above.
4. **Coordinating** a discussion of the issues, questions and ideas among the various responsible agencies and stakeholders concerning practices, policies and regulations to assist in developing recommendations on air quality management strategies/measures.
5. **Evaluating** stakeholder input and formulating recommendations for implementing new or enhanced practices, policies and/or regulations, taking care to integrate the recommendations with other initiatives, such as those developed by the Metropolitan Washington Air Quality Committee, the Transportation Planning Board, and the County Executive's February 12, 2003 "Declaration on Air Quality Leadership" statement.
6. **Developing** a proposed action plan for the adoption of recommended countywide best practices, policies and/or regulations

Structure and Composition of the Subcommittee

The Air Quality Subcommittee shall consist of the following:

- Department of Public Works and Environmental Services
- Department of Planning and Zoning
- Department of Transportation
- Department of Vehicle Services
- Office of Public Affairs
- County Attorneys Office
- Fairfax County Park Authority
- Fairfax County Health Department
- Environmental Coordinator
- Fairfax County Public Schools

Each of the above agencies shall appoint one representative and one alternate.

Role of Members

The Air Quality Subcommittee will operate in a participative manner, whereby each member has equal standing and the opportunity to present individual points of view.

Quorum

A quorum will be reached if there are at least five participating agencies represented at a Subcommittee meeting.

Meetings

The Subcommittee will decide on the frequency of its meetings.

Process for Making Recommendations

Every effort will be made to achieve consensus on recommendations. However, in the absence of consensus, a vote of representatives from at least 7 agencies will be required to forward a recommendation to the ECC. In the event that a recommendation receives a majority but falls short of the seven-vote supermajority, the recommendation will be forwarded with a statement of the respective positions of the agencies on the issues or alternatives. Members may vote electronically in favor of a recommendation.

Relationship with Other Groups

The Air Quality Subcommittee reports to the ECC. The Subcommittee will consider and attempt to integrate the recommendations of other County and regional policy development efforts in its deliberations. In addition, the Subcommittee (or representatives of the Subcommittee) will meet with EQAC (or representatives of EQAC) on a quarterly basis or as otherwise mutually agreed by EQAC and the ECC.

Progress Reports

The Air Quality Subcommittee will provide quarterly reports to the ECC.

Final Report

A final report to the ECC will consist of recommendations with supporting narrative summarizing the findings upon which the recommendations are based.

Chair of the Air Quality Subcommittee

The Subcommittee will select its own chair.